

James Bay Community School

PAC Meeting Minutes

Sept 13, 2017

In Attendance: Lindsay Swan, Michelle Hopkins, Dee Tanner, Nel Diadid, Bruce O'Hara, Andrea Woodrow, Tracy Hamm, Corinne Robinson, Carrie Peter, Laurel Hovey, Melissa Haines, Stephanie McRobb

1. Welcome & Introductions

2. Approve Agenda & Minutes of June 21, 2017 meeting.

MOTION: to accept the Minutes, Moved by Bruce, 2nd by Laurel

REPORTS

1. Vice Principal's Report- 11 divisions now underway. Teacher prep room has been 'redistributed' to make way for new class. Some classes are full, with just a FEW extra spaces left in the school. We anticipate ongoing growth in James Bay, so how this will affect our school moving forward remains to be seen.

-**Cross Country** running practices for grades 3/4/5 starts this Friday.

-Upcoming dates of note: **Pro-D Day this Mon Sept 18th**, and our annual **Corn Roast/Meet the Teachers** evening on Wed Sept 20. Family corn/hotdog dinner is from 5-6pm, followed by Meeting the teachers in their open classrooms from 6-6:30pm.

2. PAC Chair Report- Welcome back to everyone, and to all the new parents that attended our first meeting back tonight!

-**VPAC** will be offering a "PAC 101" course to interested parents who wish to learn more about how a Parent Advisory Committee can operate, and to be better informed about the various duties of a PAC Executive. Carrie will pass on the info once she receives it.

3. Treasurer's Report- Stephanie's last report before passing job over to Bruce!

Our **Bottle Donation bin** is doing well (barring two incidents of summer lock cutting, which has been stopped with a new style of lock). Recent monthly donations are around \$75/mo. Thank you to the grade 5 Leadership class for sorting & depositing all the juice boxes! Stephanie sent a letter to let the softball leagues know about it, but we should tell the Rugby Association too.

-The required **Gaming Account Summary** is being put together by Laurel & Stephanie, and needs to be approved by the Executive. Our Fiscal year end is Aug 31, and the report is due within 90 days.

Old Business- Our new **Crossing Guard** position, which is funded by Greater Victoria Harbour Authority, is unfortunately yet to be filled. It is a short split shift, right before and right after school. Beacon Services is trying to get the word out, and any interested parents are encouraged to apply!

New Business- Annual **Corn Roast is next Wed Sept 20 from 5:00-6:30pm**. The Community Centre provides the Silver Rill corn, and hot dogs, and the PAC will provide baking for desserts, and coffee. Corinne will ask Starbucks for coffee donation. Laurel & Stephanie are looking for baking volunteers, and Carrie will put it in the school newsletter too. As per our previous discussion about trying to provide a list of ingredients for allergy-aware people, because all the baking is homemade, we won't be able to monitor that in this case.

Corinne, Melissa, and Michelle can help with setting up the tables and desserts/coffee an hour or two beforehand. Corinne can be the contact person for organizing dessert drop off beforehand (or directing them to Anna!). We will encourage people to bring it in earlier to the office, and to bring easy to serve things like cookies, and pre-cut squares etc.

-Welcome Back teachers: PAC would like provide our staff with some coffee-break goodies to enjoy during their Mon Sept 18 Pro-D Day. Laurel and Stephanie to carry this out.

Carrie can ask Mrs. King (staff social committee liaison) any questions we have about menu.

Welcome Letter/Volunteer Checklist from PAC to parents – Andrea Woodrow is our new Volunteer Coordinator, and will work with Carrie and Laurel to edit the current form so we can have it ready to make copies to hand out in all the kids' backpacks next week.

'Building Resilient Neighbourhoods' – the city is offering grants to build community through neighbourhood events.: "Please join the JBNA for the Resilient Neighbourhoods Kick Off from **7:00 to 9:00 pm on September 17** at the James Bay Community School. You can contact Tim and Linda at jbna@vcn.bc.ca. Learn more about Resilient Street and register for the September Kick Off at www.resilientneighbourhoods.ca."

'Window Wanderland' – Feb 24/25 2018: James Bay will be the first neighbourhood in North America to participate in this type of community art walk! For more info: www.windowwanderland.com/?ww_events=james-bay-victoria-canada

Meeting Adjourned 7:45pm