

# James Bay Community School

## PAC Meeting Minutes

Nov 8, 2017

**In Attendance:** Lindsay Swan, Carrie Peter, Corinne Robinson, Bruce O'Hara, Andrea Woodrow, Melissa Haines

### 1. Welcome & Introductions

### 2. Approve Agenda & Minutes of Oct 11, 2017 meeting.

**MOTION:** to accept the Minutes, Moved by Bruce, 2<sup>nd</sup> by Carrie . Approved.

## REPORTS

**1. Vice Principal's Report- Window Wanderland** (Feb) planning will happen soon. Teachers to decide on a decorative 'theme' for the school windows display. We have a lot of street frontage to take advantage of!

**Shoebox Project** ideas underway– classes can put together a shoebox of items for families in need, which could be sent to a northern community.

JBCS will have an **Art Starts performance** at the end of Nov.

**2. PAC Chair Report-** Encourages PAC members to give feedback on **SD61's Budget Input** report that came out recently and was emailed to all the PAC. Deadline is Nov 22.

- Carrie would like to see SD61 allocate funds to cover sorely needed crossing guard positions!

Carrie got update from **Jill Sawyer at GVHA**. They are unable to use one of their employees to do double duty as our crossing guard. She asked us to please tell more parents about the bottle donation bin near the Helijet...Carrie will see if they are willing to move their bin to a better location, eg. Near Ogden Pt.

**3. Treasurer's Report-** We are in good shape for the year, but need to think of event that has significant fundraising possibilities.

- eg. A **Silent Auction**. It is too close to Christmas to organize it, but maybe in the new year. Melissa can talk to the Centre, Nairn, and Denyse to get their feedback on the suitability of holding one **in conjunction with the Cultural Kaleidoscope**.

-The school will likely do another 'Front row Couch' raffle for the Winter Concert., and Bruce will contact the Gaming committee to see what license we would need to conduct a 50/50 draw the night of the Winter Concert.

#### **Old Business- Spirit Wear Tshirt sales**

- Chandra Boyd has put together an order form for t-shirts & hoodies for us to consider, including a special Grad '18 version for the grade 5's. **She needs our feedback by Nov 22** to get an order ready to sell before Christmas. They look great!
- Lindsay will talk to Chandra re: acquiring a couple of physical samples for school.
- Carrie will send Chandra some edits to the order forms.
- Corinne will make enough photocopies of the final order forms to send home with each student. We will show colour samples in the school newsletter/website.

**New Business-** Andrea has been busy **making some new crafts to sell at the Dickens Fair** PAC table. Everything has been approved by Carol Elliot. We have been requested to have **better signage for both our sale table and the Kid Zone to show that we are the PAC!** She would like a list of all our volunteer names ahead of time so she can make us nametags.

-Andrea has finished **compiling a spreadsheet of all the Parent Volunteer Forms**. Corinne will contact interested bakers to secure 12 dozen cookies for the Kid Zone, and will coordinate with Andrea to draw up a volunteer schedule for the fair.

**Meeting Adjourned 7:30pm**